

**Job Title**

Research Associate - Scientific Program Lead

**Department**

Aparicio Laboratory | Department of Pathology and Laboratory Medicine | Faculty of Medicine (Samuel Aparicio)

**Position Description:** The post holder will support and work closely with Dr Aparicio, leader of Molecular Oncology, UBC Nan and Lorraine Robertson Chair of Breast Cancer, in developing scientific proposals, assisting in manuscript development and review, coordinating international multi-PI research studies and interacting with funders and advocates in reporting the activities of the program. **A PhD with demonstrated experience in authoring manuscripts, preparing funding applications and reports, is a requirement for the role.** Preference will be given to candidates with experience in biosciences and cancer research. Ability to articulate science clearly in a written form and a high degree of independence and self-organization are core skills for this post.

The Department of Pathology and Laboratory Medicine at UBC is a hybrid, academically intensive Department within the UBC Faculty of Medicine whose activities span a broad spectrum of teaching, research, and academic service, often performed in the milieu of clinical practice, and are ultimately devoted to improving the care, treatment, and well-being of patients. The Department offers academic degrees at the bachelor's (Bachelor of Medical Laboratory Science (BMLSc)) and graduate (MSc, PhD) levels with the graduate program, one of the largest in the Faculty of Medicine, which has been recognized by UBC for its quality. The Department plays a major role in the MD undergraduate program and offers an accredited residency-training program. Faculty members participate across a spectrum of research from basic investigative to translational to clinical applied research and are recognized locally, nationally and internationally for their excellence.

**Major responsibilities include:**

- Provide input into writing research proposals and writes significant portions of grant applications.
- Develops and recommends project budgets, monitors expenditure of funds relative to budget, ensures appropriate, transparent justifications for expenditures. Participates in the development and implementation of new projects, by developing new material, researching and sourcing equipment and recommending staffing and resource requirements.
- Manages and develops necessary agreements for the Aparicio program in conjunction with the BC Cancer Technology Development Office and UBC Office of Research Services/University-Industry Liaison Office.
- Responds to ongoing requests for regular reports by maintaining and updating information to ensure compliance with granting agencies and other external organizations.
- Serves as a primary point of liaison between researchers, administrators, and funding agencies REBs, national and international health organizations, educational institutions, government and private agencies.
- Identifies opportunities for developing new initiatives, grants and projects that enhance funding of research in the Aparicio program. This may include, but is not limited to funding from external organizations such as MSFHR, CIHR, Genome Canada, CFI, NSERC, NCIC, LRF, NIH, the provincial government and industry.
- Assists with Research Ethics Board applications and amendments as required, and ensures compliance with Research Ethics Board guidelines.
- Develops and maintains a clear engagement and communication plan for both internal and external audiences. This includes promotion and representation of Aparicio program research through websites and social media platforms, and the development and facilitation of workshops, conferences, guest lecturers, etc.
- Identifies new translational pathways, such as commercial partnerships, licensing etc. for new technologies and encourage entrepreneurial activities as appropriate.
- Conducts regular literature reviews relating to research areas. Contributes intellectual and scientific input to manuscripts for publications, provides scientific proofreading.

**Eligibility requirement:** Interested individuals with a PhD or MD/PhD, a strong publication record and excellent academic credentials are encouraged to apply. Experience in grant preparation and scientific manuscript preparation is required.

- Strong interpersonal skills and the ability to work effectively with internal and external stakeholders who possess a wide range of education and expertise.
- Ability to use independent judgment and to manage and impart information to a diverse range of internal and external stakeholders.
- Ability to exercise appropriate tact, discretion, confidentiality, and good judgment in all matters.
- Knowledge of and/or experience in project management principles, accounting and fiscal management is preferable.

This is a one year appointment and depending on funding and successful progress of the research it may be renewed for additional years.

Salary will be commensurate with qualifications and experience. Please submit a cover letter and curriculum vitae. The cover letter should include a brief description of your previous experience developing grant applications and long-term career goals.

### **How to Apply:**

**Please send your Resume and cover letter to [careersmolonc@bccrc.ca](mailto:careersmolonc@bccrc.ca)**

**Please put “Research Associate (Scientific Program Lead)” and your full name in the subject line.**

UBC hires on the basis of merit and is committed to employment equity. All qualified persons are encouraged to apply.

Equity and diversity are essential to academic excellence. An open and diverse community fosters the inclusion of voices that have been underrepresented or discouraged. We encourage applications from members of groups that have been marginalized on any grounds enumerated under the B.C. Human Rights Code, including sex, sexual orientation, gender identity or expression, racialization, disability, political belief, religion, marital or family status, age, and/or status as a First Nation, Metis, Inuit, or Indigenous person.

All qualified candidates are encouraged to apply; however Canadians and permanent residents will be given priority.