

Health & Safety Administration

Hospital (Department)	Administrator	Who is in charge of the health and safety orientation/training when a person is first hired?	Who chairs the health and safety committee?	Which H&S committee do you belong to?	Do you keep a record of your H&S training of your employees?
BCCRC (Dept of Experimental Therapeutics & Karsan's Lab)	Heidi Cheung/ Wil Cottingham	Susan MacPhail and Elizabeth Hajen who are both our CRC safety officers as well as the lab manager	Dr. Kevin Bennewith is the chair and Diana Mah is the co-chair	BCCRC Joint Occupational Health and Safety Committee	The departmental lab managers, as well as the BCCRC safety officers, keep track of these records
VGH (Pathology)	Winnie Yen	Alisha Thomson did this as the safety officer. She went through the Health and Safety handout outline with each employee, obtained signatures, and then sent a copy to Employee Records at VGH	The committee is chaired by a member of the safety committee - it changes every year. Winnie should be sending a "new" for 2012 list of employees on the committee soon; whoever's been nominated for this year will be listed on it	Vancouver Coastal Laboratory Safety Committee. It is attended by representatives of each department in the lab of UBC, Richmond, and Vancouver General; as well as representatives from our Vancouver Coastal Occupational Health and Safety(Denise Suboten), a pathologist, and Anita Kwong	Yes. We send it to Employee Records upon completion. After the first few, Alisha started keeping a copy for us too - should be in the safety drawer for some of our employees.
VGH (CMPT)	Esther Kwok	Both Esther Kwok and Caleb Lee handle the health and safety orientation of the employees at their laboratory	Don't know who chairs the H&S committee at VGH	??	Only have a general training record of our employees, nothing that speaks specifically to H&S
BCCRC (Molecular Oncology)	Jenny Cromarty	Elena Ostroumov is in charge for the health/safety orientation of newly recruited members of	Dr. Kevin Bennewith is the chair and Diana Mah is the co-chair of the BCCRC JOSH	BCCRC JOSH Committee	As the Lab Manager, Elena does keep safety certificates of all members of the Department of

		the department of Molecular Oncology at BCCRC			Molecular Oncology. The BCCRC Safety Office also keeps Radiation Safety, Biosafety, Chemical Safety, and Cytotoxic Safety records
Children's & Women's Health Centre of BC	Don Hickerson				
St. Paul's Hospital (Lipid Clinic)	Aleta Allen	Rich Wambolt, Safety Representative does the orientation training, HR (Raquel Park and Kelly Ceron) ensure that all new hires attend	Rich Wambolt, Safety Representative chairs the safety committee at James Hogg Research Centre	Safety committee at James Hogg Research Centre	yes
St. Paul's Hospital (ICapture)	Raquel Park	Rich Wambolt, Safety Representative does the orientation training, HR (Raquel Park and Kelly Ceron) ensure that all new hires attend	Rich Wambolt, Safety Representative chairs the safety committee at James Hogg Research Centre	Safety committee at James Hogg Research Centre	yes
Life Science Centre	Sonja Horte				
CMMT	Anna Wilkinson	Anna Wilkinson is in charge of the H&S training of her hired people	don't know	Anna doesn't belong to any H&S committee	yes, I keep records of the training
Child Family Research Institute (CFRI)	Meg Hughes	Training is conducted by the lab manager/PI responsible for hiring each employee	Nick Steel is the Chair of the H&S Committee for the CFRI	??	Employee records are maintained by each PI as the UBC appointments are not centrally administered by the Institute